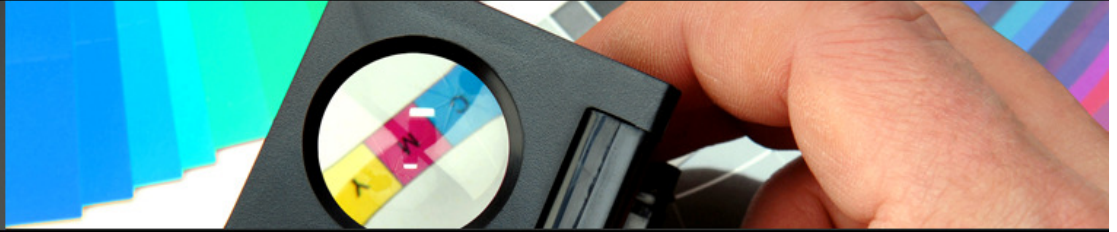




JOB-MANAGEMENT
BRANCHENLÖSUNG FÜR
PREPRESS-UNTERNEHMEN



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ARAMIS - overview of functions

➤ *Precalculation / Estimates*

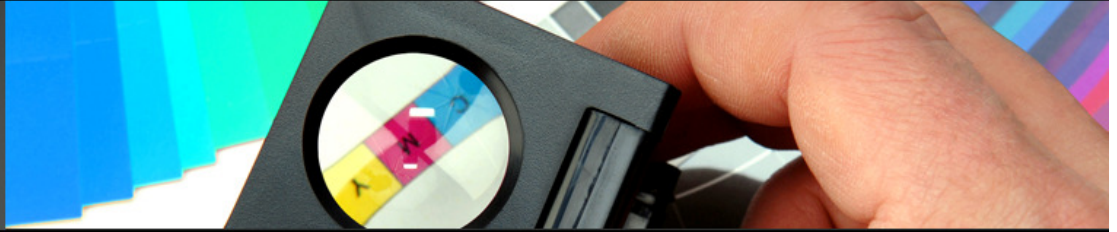
- dedicated precalculation with acceptance functions
- offering with versatile, customer-specific layout capabilities
- dispatch also by fax or e-mail directly from ARAMIS
- offer deadline checking / resubmission
- quotation management / archiving, acceptance into order data

➤ *Order processing*

- order control with exact work instructions
- managing author's corrections, sub-offers, supplements, etc.
- deadline checking for final and interim deadlines
- order archive with comprehensive search and evaluation functions
- workflow management functions on the desktop for management from PC and Mac workplaces for time and deadline checking
- time recording by browser in the intranet as well as manually by means of day slips
- automatic group order sheets in differing assortments
- recording particular production events to be taken account of in postcalculation
- integrating into different production databases (Opix, OPAS-G, StreamGuide, etc.)
- digital order bag, clear gathering of all order-relevant data and information in the system with access to PDF archive
- individual extension capabilities for the order information for various types of order with matching design functions for laying out the recording masks



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➤ *Postcalculation / invoicing*

- free postcalculation or settlement on the basis of the group sheets, precalculation or similar orders
- prices (retail prices, purchase prices) and quantities freely changeable, mark-up/mark-down calculation, taking account directly of rebates and commissions
- summarizing services in accordance with different criteria, adding interim and part sums, forming groups of articles
- currencies freely selectable
- direct comparisons of costs/margins for each individual item
- compiling individual, part or group invoices, delivery notes with or without prices
- with individual layout capabilities and editing functions
- grouping function for printing out invoices, invoice date freely selectable
- supplementary laying out and printing out already written records, cancellation credits and part credits
- Sales Day Book in various forms of presentation

➤ *Accounting*

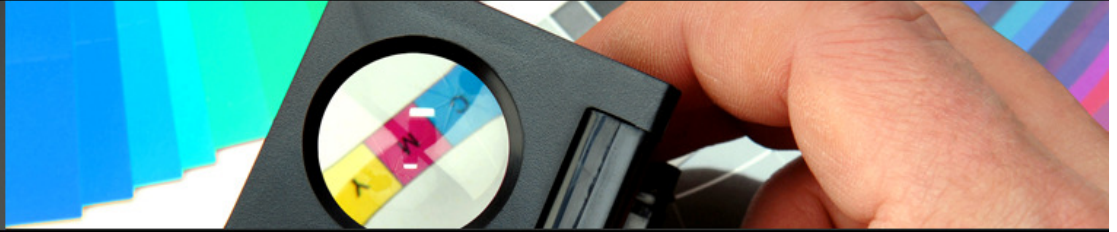
- outstanding items and accounts receivable department, inpayment, automatic reminder system with veto function, commission statements, day book and account clean-up
- interfaces with many financial accounting systems (Datev, Lexware, Taylorix, etc.)

➤ *Statistics*

- detailed statistics in tabular form or graphic presentation
- sales statistics in figures and graphs (e.g. according to products, services, customers, agencies)
- order statistics for each order / for each customer
- personnel statistics on the service provided
- cost centre statistics
- statistics on work in progress



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► *Master data*

- managing customers, articles and personnel master data with many placement criteria for selections and printouts
- facility for customer-specific price lists with different mark-up rates
- text module function and editor with standard letter function

► *Creditors / stores*

- managing supplier data
- recording purchase invoices with direct allocation of third-party services in respect of company orders
- checking payments of purchase invoices
- inventory control with constant updating on the basis of the recorded material consumption
- manual receipts and dispatches, inventory